



**Meeting Minutes**

October 17, 2022 6:00 PM - 8:00 PM

Onsite at 310 Marlboro Street / Remote Meeting via Zoom video conference

**Attendees**

Trustees in attendance at MC<sup>2</sup>: Chris O'Reilly, Jodi Adams, Savannah Drowne, Diane Neilsen

Trustees in attendance by phone: Katie Hamon (out of state)

Administration/School Staff: Sarah Stout (in person), Elizabeth Cardine (on zoom)

Apologies: Yves Gakunde (out of the country)

Guests: None

Topics	Discussion	Decision
Call to Order	Called to order at 6:04 pm	
Approval of Agenda	Agenda approved as posted.	
Public Time	No comments made.	
Consent Agenda	<p><b>Approval of Minutes</b> September Public &amp; Non-Public minutes - approved as amended</p> <p><b>Executive Director Report</b> Enrollment numbers - 67 students enrolled as of today</p>	

	<p>Discussed Chris' WEMT training and how that will ensure safety as we develop our wilderness programming.</p> <p>Elizabeth reported on her trip to Germany. She and Derek visited the BBS school and met with the principal, 3 English teachers, and the vocational department head. The school has a strong philosophical alignment with MC<sup>2</sup>. They started planning potential exchanges starting next Oct with the idea that BBS would send 8-10 students then and MC<sup>2</sup> would travel in April/August. These would be group visits for 2 weeks. Jodi asked about funding. Elizabeth noted that we will have to raise funds and they have some points of contact to start fundraising.</p> <p>Katie thanked Chris for sharing his goals update.</p> <p><b>Board Goals Report</b> Jodi asked about timing given committee updates happen in each meeting. In the future, she will plan to update these goals after meetings/other updates.</p>	
Finance	<p><b>Financial Report</b> No questions were raised.</p>	
Committee Updates	<p><b>Academic Excellence -</b> Chris &amp; Katie met and discussed graduation rates/assessment of student progress (including how to communicate this to others who are unfamiliar with the MC<sup>2</sup> model), the data dashboard, and a professional development master plan. They will meet in late November to discuss specific committee goals (after the board retreat when general Board goals are updated).</p> <p>Elizabeth brought up self assessment on progress at MC<sup>2</sup> and that we could look at documents that we curated with staff for KSC admissions for what an MC<sup>2</sup> graduate looks like and what that means.</p> <p><b>Development -</b> Committee did not meet but Elizabeth filled out an application for GivingTuesday and started planning relevant posts. She has the hashtag and graphics from last year. She had yet to reach out for</p>	

a matching challenge as the goal (more donors/certain amount) was yet to be confirmed.

The question of asking for volunteers instead of monetary donations came up, but it was noted that we don't want to do this right now unless we have a specific ask. Savannah also asked if there was a way to use this to build more relationships with the community.

It was determined that our goal would be to expand our donor base, with a potential challenge for recruiting new donors between staff, board members, mentors, parents, etc.

Elizabeth noted that she also plans to follow up with a few people regarding the annual campaign.

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Jodi brought up the question of new board members, noting that Anna cannot commit to MC<sup>2</sup> at this time and Owen has been non-responsive, so we need to do some recruiting for new members.

**Governance -**

Committee did not meet due to a scheduling conflict but will be setting up a date to regroup and plan to have policies prepared for discussion at the Board retreat in November.

The question came up of whether our weapons on school property policy needed to be updated based on NH legislation shared with superintendents. Regardless of a lack of state law banning weapons, the NH NRA website that covers open and conceal carry rules had information regarding bans for schools (and vehicles for transportation), bans for students, and bans based on choice by any particular establishment (such as a restaurant or church). It is unclear at this time if those explanations will be updated on the site based on the updated law. The state of NH licensing site doesn't specify - the NRA helps with guidelines and applications.

At this time it appears that students can't carry on school grounds and the administration (and/or landlord) can determine if staff or

	<p>other adults are allowed to carry in school. As a public school, any restriction for adults could be challenged unless they pose a threat. MC<sup>2</sup> is a public school in a private building - when in doubt we should involve the police.</p> <p>Committee will continue to research. As of now, it appears that no change is needed to the student policy, but there is an outstanding question of whether we need to make an exception for adults with weapons on school property.</p> <p><b>Finance -</b> Committee did not meet since the last Board meeting.</p> <p><b>Non-Board committee updates</b> No updates from Elizabeth - She was not at the last site council meeting and Co-Create meets this coming saturday.</p>	<p>Gov. Com. to continue to look into any required changes to weapons policy.</p>
<p>New Business</p>	<p>The question of a “sign-on” bonus for new staff members came up. This could be done with grant money if approved. Board discussed this, noting it would be retroactive as both new teachers plus the Co-Create steward have already started. Given this, it would be more of a retention than a signing bonus for newly hired staff. Amounts discussed were \$500, or \$1000 for certified teachers. Board referred Chris to the “Extra duty and stipend pay” policy and recommended submitting a formal proposal based on the idea of “retention bonuses for new staff.”</p> <p>...</p> <p>Chris brought up the question of thank you letters from previous donations, noting he hadn’t seen a record of that communication. Jodi noted she has a folder with thank you letters from the past. Chris will send a list for Jodi to cross reference to see if we missed any. It was noted that for any that might have been missed, we should rectify that asap with an apology and thank you for support over the last 18+ months as the school transitioned.</p> <p>Chris also noted that we are working on a full page ad in the local paper to thank all of the community members that have given to MC<sup>2</sup>.</p>	<p>Chris to submit proposal for retention bonuses for new staff.</p> <p>Jodi &amp; Chris to check donations and thank yous.</p>

	<p>...</p> <p>Chris noted that the driving school offered a proposal for renting out the site for classes. They offered a free seat for a student for each class or \$600/class (each class would run for 5 weeks - 3 days/week from 6-8 pm). Some of this could cover associated costs/someone to monitor this. Left over money could be used for a scholarship fund for students to attend the driving school, tuition for community college, college applications, etc.</p> <p>The following questions/notes came up:</p> <ul style="list-style-type: none"> <li>• What are the extra costs going to be? Will that amount cover them? How much would we have leftover for any particular scholarship or other fund?</li> <li>• Sarah &amp; Elizabeth have discussed setting up dividers for community space and creating a checklist of things to do before they leave each day to make sure all is set. This protocol would include teachers locking desks, noting space for class plus bathrooms, etc.</li> <li>• There is a time factor on this given we have been in negotiations for months and they may need to move on if we can't come to an agreement.</li> <li>• They have to provide their own liability.</li> <li>• Does MC<sup>2</sup> take on any tax liability for this (income tax for additional income, rental tax, etc.</li> </ul> <p>As Dawna gave Chris documentation to use to draw up the agreement, he will check in with her for any recommendations. Savannah to check as well.</p> <p>Board can call an emergency meeting to approve once we have information regarding costs (staff coverage, additional cleaning, tax liability) and can confirm we would not be losing money for this.</p>	<p>Savannah and Chris to follow up on any liability MC<sup>2</sup> would take on for this agreement.</p>
	<p>Diane made motion to adjourn. Savannah seconded. Meeting adjourned at 7:18 pm.</p>	