



**Meeting Minutes**

May 11, 2020 6:00 - 8:00 PM

Remote Meeting via phone.

**Attendees**

Trustees in attendance at MC<sup>2</sup>: None (due to stay at home orders)

Trustees in attendance by phone: Susan Dreyer Leon, Jodi Adams, Kim Carter, Joy Sabolevski, Amanda MacLellan, Adam Johnston

Administration: Chris O'Reilly, Maggie Correia-Foster, Elizabeth Cardine

Apologies: John Griffin,

Guests:

**Agenda**

Topics	Discussion	Decision
Call to Order	6:04	
Public Comment	No public attendees	
Agenda Review	Board Meeting Dates moved to old business  Add EF Food Management Policy Revision	
Approval of Minutes	Review of 4/20/2020 Board minutes as revised	Motion by Adam to approve minutes; second

		by Joy. Unanimous approval by roll call vote.
Reports	<p>Review of Manchester school leader report - See attached</p> <p>Review of Monadnock school leader report - See attached</p> <p>Review of CEO update - see attached</p>	
Financial Report	Discussion of April Financial Report - not available	
Old Business	<p>COVID-19</p> <p>Anticipating 70-75K from the CARES act. Including mental health support for students and staff. We can look both forward and back. Kim suggests the possibility of a part time school nurse on staff or on-call.</p> <p>Small business PPP loans. We applied and received \$197K. Will replace our bridge loan for the summer. Enables us to keep all of our staff on staff and paid. Keep our staff working full time as much as they want to from June 5th-end of July--especially our hourly staff. If we use 75% of the loan for payroll, the loan will be forgivable. This could be a big benefit in this difficult time.</p> <p>2020-2021 Board Meeting Dates:</p>	

	<p>July 20, 2020. -- Keene  August 17, 2020 -- Manchester  September 21, 2020 -- Keene  October 19, 2020 -- Manchester  November 16, 2020 -- Keene  December 14, 2020 -- Manchester  January 11, 2021 -- Keene  February 15, 2021 -- Manchester  March 15, 2021 -- Keene  April 12, 2021 -- Manchester  May 17, 2021 -- Keene  June 14, 2021 -- Manchester</p>	<p>Moved to adopt by Joy, seconded by Amanda. Approved by Unanimous roll call vote.</p>
<p>New Business</p>	<p>FY21 Budget</p> <p>We did the final review of the FY21 Budget.</p> <p>Local Wellness Plan Triennial Assessment</p> <p>Jodi and Adam volunteered to help complete the form to bring back to the next board meeting for review.</p>	<p>Joy moved to approve the budget. Seconded by Adam. Approved by unanimous roll call vote</p>
<p>Policies</p>	<p>Attendance Addendum: Attendance for Remote Learning</p> <p>We discussed the revised attendance policy for remote learning. (see attached).</p> <p>JLDBB - Suicide Prevention and Response - first reading</p> <p>We reviewed the policy and wanted feedback from school leaders to the governance committee in time for the June meeting.</p>	<p>Adam moved that we approve the remote attendance policy. Adam seconded.</p>

	<p>EF - Food Service Management - draft revision - first reading</p>	<p>Joy moved to accept revisions to the policy EF Food service management. Seconded by Amanda. Approved by unanimous roll call vote.</p>
<p>Committee Updates</p>	<p><b>Academic Excellence</b></p> <p>Helped to develop the new attendance policy for remote learning.</p> <p><b>Finance</b></p> <p>Final Budget for approval.</p> <p>Concern about the Monadnock Lease, we have not had a response to our concern for repairs and there's been no response for our request for a modified lease renewal for less than 5 years.</p> <p>With the lease up July 31st and no information from the landlord, the finance committee discussed the concept of simply removing MC2's possessions from the space and putting them in storage and continuing for the duration of remote learning with the option of looking for a smaller space that would both fit the moment of possible continued remote learning and then leasing more suitable space down the road. Site council was open to the possibility of exploring this option--maybe even with some excitement.</p> <p><b>Development</b></p>	

	<p>has not met</p> <p><b>Governance</b></p> <p>Discussed the change in QED representation on MC2 Board. Susan has been the long time QED representative on the MC2 Board. Susan is planning to step off the Board in June. We are exploring possibilities for having another QED representative join the Board.</p> <p><b>Succession Planning</b></p> <p>Has not met.</p>	
Adjourn	Meeting adjourned at 7:22 PM	Move to adjourn
Next Meeting	June 15, 2020, 6 PM	