



Meeting Minutes

January 8, 2024 6:00 PM - 8:00 PM

Onsite at 310 Marlboro Street / Remote Meeting via Google Meet

Trustees in Attendance: Chris O'Reilly, Katie Hamon, Savannah Drowne, Larry Monson, Yves Gakunde, Christine Parshall, Sarah Stout, Matt Bickford, Kendra Carter, Catlin McLaughlin

Trustees in attendance by phone/video: None

Administration/School Staff: Elizabeth Cardine (joined at 6:25 pm)

Apologies: None

Guests: None

Topics	Discussion	Decisions / Action Items
Call to Order	Called to order at 6:07 pm	
Approval of Agenda	<ol style="list-style-type: none"> 1. Call to order 2. Approval of Agenda 3. Public Time 4. Board Membership 5. Consent Agenda 6. Finance 7. Committee Updates 8. 2024 Strategic Goals 9. New Business 10. Meeting Adjournment 	No updates
Public Time	No comments	
Board Membership	<ol style="list-style-type: none"> a. Board Terms & Recommendations of New Members <ul style="list-style-type: none"> - Yves nominated Katie for a 2nd term - Christine seconded the motion 	



	<ul style="list-style-type: none"> - Vote: Unanimous with Katie Hamon abstaining - Katie: Motioned to add Kendra Carter and Matt Bickford to the Board <ul style="list-style-type: none"> - They both attended the 12.18.23 & 11.04.24 Board meetings + the Governance Committee Meeting earlier on 1.8.24 - Larry seconded the motion - Unanimously approved <p>Board discussed changing terms to 2-year terms in update to By-Laws to be covered this year and starting for 2025.</p> <p>b. Board Leadership Positions & Committees</p> <ul style="list-style-type: none"> - Savannah nominated Katie Hamon for a 1-year Chair <ul style="list-style-type: none"> - Katie abstained, unanimously approved - Katie Hamo nominated Larry as Vice Chair, Cat as secretary and Savannah as treasurer, seconded by: <ul style="list-style-type: none"> - Vote for Larry as Vice Chair with Larry Abstaining, Unanimously approved - Katie motioned to approve the committee memberships as follows, - Yves seconded. Unanimously approved <ol style="list-style-type: none"> i. Charter Renewal - Katie (chair) , Savannah, Chris & Elizabeth, Kendra ii. Governance - Katie (chair), Yves, Christine iii. AE - Catlin (chair), Chris, Matt, Sarah iv. DevCom - Larry (chair), Yves, Kendra + Elizabeth v. Finance - Savannah (chair), Chris, Larry & Sarah, with possibility of Matt 	
Consent Agenda	<p>Approval of Minutes December 18, 2023 minutes:</p> <ul style="list-style-type: none"> - Motion to approve by Savannah 	



	<ul style="list-style-type: none"> - Seconded by Christine - Unanimously approved <p>Executive Director Report</p> <ul style="list-style-type: none"> - Construction started on the fit-out over break 	
Finance	Financial Report	
Committee Updates	<ul style="list-style-type: none"> a. Finance: <ul style="list-style-type: none"> - The finance committee didn't meet - Savannah will schedule a meeting for next month b. Academic Excellence - Has not met c. Development - Will meet tomorrow d. Governance <ul style="list-style-type: none"> - Worked to update Board membership/committee membership e. Charter Renewal - Next Steps <ul style="list-style-type: none"> - Be sure to read the charter and by-laws f. Non-Board Committee Updates <ul style="list-style-type: none"> - Site council hasn't met this quarter, but has scheduled meetings 	
2024 Strategic Goals	<p>Board discussed the final version of Strategic Goals. Katie: Motion to accept the strategic goals. Savannah seconded.</p> <ul style="list-style-type: none"> - Unanimously adopted 	Committees to follow up with their matching 2024 goals.
New Business	<ul style="list-style-type: none"> - Board discussed continued onboarding and training. Plan is to incorporate this into monthly Board meetings. 	Katie will follow up with NHCSF to schedule training.
Meeting Adjournment	<p>Katie: Motion to adjourn @ 7:15</p> <ul style="list-style-type: none"> - Larry Seconded - Unanimously approved 	