



Meeting Minutes

October 16, 2023 6:00 PM - 8:00 PM

Onsite at 310 Marlboro Street / Remote Meeting via Zoom video conference

Attendees

Trustees in attendance at MC²: Chris O'Reilly, Savannah Drowne, Catlin McLaughlin, Christine Parshall

Trustees in attendance by phone: Katie (zoom due to health)

Administration/School Staff: (Elizabeth Cardine (on zoom) - Sarah Stout (on zoom at 6:15)

Apologies: Yves Gakunde (due to health)

Guests: Larry Monson (potential Board Member on zoom until 6:41)

Topics	Discussion	Decision
Call to Order	Called to order at 6:05 pm	

<p>Approval of Agenda</p>	<ol style="list-style-type: none"> 1. Call to order 2. Approval of Agenda 3. Public Time 4. Board Leadership Roles & Committees (moved up) 5. Board Membership (moved up) 6. Consent Agenda <ol style="list-style-type: none"> a. Approval of Minutes b. Executive Director Report 7. Finance <ol style="list-style-type: none"> a. Financial Report 8. Committee Updates & Roles <ol style="list-style-type: none"> a. Academic Excellence <ol style="list-style-type: none"> i. CSI Statement Review b. Development c. Governance d. Finance e. Non-Board Committee Updates 9. Board Retreat Prep 10. New Business 11. Meeting Adjournment 	
<p>Public Time</p>	<p>No Comments</p>	
<p>Board Leadership Roles & Committees</p>	<p>Diane resigned from the Board & Board chair position on October 2, 2023. Savannah has been acting Chair, along with Treasurer since then. As the only other role the Treasurer is supposed to hold is Vice Chair, she cannot remain as Chair.</p> <p>Given the current make-up of the Board and Diane’s resignation, the Board decided to vote for “interim” positions at this time, instead of full year terms. Those will be addressed in early 2024.</p> <p>Savannah motioned to nominate Katie as interim Chair. Christine seconded. Unanimously approved (Katie abstained). Savannah motioned for Catlin to take over as Secretary until early 2024. Katie seconded. Unanimously approved (Catlin abstained).</p>	

	Reassignment of Committees to be determined at next Board meeting. Katie to join Governance given position as Chair.	
Consent Agenda	<p>Approval of Minutes September 18, 2023 minutes - Savannah moved to approve, Christine seconded. Unanimous approval of the minutes.</p> <p>Executive Director Report - We still have 3 open positions. The Special educator position will be filled at the end of this quarter by one of our current educators who's interested in pursuing certification by working with Chris. Numbers of special ed are going up.</p> <p>Our Einbeck delegation from Germany is currently at our school, halfway through their 2 week visit. Elizabeth highlighted the connection with Hans Schepker, who is doing a 3 week residency at MC² via a NH State Council of the Arts grant.</p> <p>Sarah added that the Haunted House made over \$975 (\$775 to go to Destination Imagination teams), and we had 2 board members make it through the event.</p> <p>Collaboration with TSR has been smooth. The Leadership team decided to develop an independent student scholarship process for students to access student activity funds.</p>	
Finance	<p>Financial Report Chris confirmed that the cash on hand was good. Enrollment is still in the mid sixties, with 4 more tours on the radar. We will be back up to 70 shortly.</p>	
Board Members	Katie confirmed with the Governance Committee and then nominated Larry Monson to join the Board. Unanimously approved.	
Committee Updates	<p>Academic Excellence - Has not met since the last meeting, but the following updates from the committee were reviewed: They wanted to restart the dialogue with other charter schools about the CSI designation and the conversations that need to</p>	

happen. Katie sent an email (and will forward it to Sarah) and is awaiting responses.

Catlin drafted the language (below) to put as an amendment to our public recognition of being a CSI school. It should be noted that our population is too small to be able to publicly discuss our student assessment scores through the NHED, so we need to figure out how to discuss student success authentically.

CSI Statement Review

MC2 is included on the NH Department of Education's list of Comprehensive Support and Improvement Schools because MC2 has a history of a 4-year graduation rate that is below the state average, which would be expected for a charter school that was founded with the mission of serving students who have struggled in a traditional public high school. For example, it is not uncommon for a high school sophomore or junior with below average credit accumulation to enroll at MC2. As a result, these students are not on a traditional 4-year graduation trajectory, and MC2 works with these students to develop an alternate pathway and/or timeline to a high school diploma.

Board opted to add language to website for clarify the designation and also include "If you have any questions regarding this designation, please reach out to our Executive Director and/or Trustees."

Board to circle back to address assessment component.

Development - Met October 11 to discuss potential new contract for Sara Barrett to continue to assist with fundraising efforts. Katie reached out since then with requested clarifications to that contract. Once we get an updated contract, that will be signed and Elizabeth can pick up work with her accordingly. Any contract for 2024 will be based on MC2 needs/funding and Sara's availability.

Other Fundraising - MakerSpace Fair (Jerry - Nov) & Haunted House (Sarah - Oct).

Larry asked about private donations and Katie shared our letters so that he could reach out to a potential donor.

	<p>Giving Tuesday: The plan is to test out our fundraising thermometer on the site by aiming to get 100 people on the new site using our donations page. This will also help with general traffic to the site.</p> <p>Committee also discussed goals, many of which we have made progress with (e.g. new website, annual campaign, board participation in events).</p> <p>Regarding messaging the what and why of MC2 to the community to encourage community support and engagement, the Board discussed including appointments and internships in the Sentinel. .</p> <p>Governance - Did not meet with Diane moving off the Board. They will meet shortly to pick up review of policies.</p> <p>Finance - Met to discuss staff benefits and how to get more information for options for offerings. They also discussed staff pay in relation to the budget and attracting and retaining staff. They talked about an investment policy as well. Chris drafted one with Dawna (from QED) and that will be sent to the Gov Committee for review.</p> <p>–</p> <p>As there will be an upcoming committee for charter renewal, Sarah discussed staff review of the charter.</p> <p>Non-Board committee updates Site Council - Did not meet CoCreate - Meeting this Saturday</p>	
Board Retreat Prep	<p>Date/Time: Nov 4 at 9 am (Board meeting followed by Training and Retreat starting at 10).</p> <p>Prep: Katie to share folder and directions, including reviewing the charter, bylaws, 2023 strategic goals - along with doing Board Evaluation.</p>	
New Business	None	

Non-Public Session	None	
	Savannah made a motion to adjourn. Katie seconded. Meeting adjourned at 7:09 pm.	