



Meeting Minutes

April 17, 2023 6:00 PM - 8:00 PM

Onsite at 310 Marlboro Street / Remote Meeting via Zoom video conference

Attendees

Trustees in attendance at MC²: Chris O'Reilly, Jodi Adams, Katie Hamon, Savannah Drowne, Diane Neilsen, Yves Gakunde, Catlin McLaughlin (being voted onto the Board)

Trustees in attendance by phone:

Administration/School Staff: Elizabeth Cardine (by zoom)

Apologies:

Guests: Jim Konopka (potential Board member & parent of former student), Christine Parshall (potential Board member & visiting teacher/presenter to students)

Topics	Discussion	Decision
Call to Order	Called to order at 6:02 pm	
Approval of Agenda	<ol style="list-style-type: none"> 1. Call to order 2. Approval of Agenda 3. Public Time 4. ADDED: New Board Member 5. Consent Agenda <ol style="list-style-type: none"> a. Approval of Minutes b. Executive Director Report c. Review of the FY22 Audited Financials 6. Finance <ol style="list-style-type: none"> a. Financial Report 7. Committee Updates <ol style="list-style-type: none"> a. Academic Excellence b. Development 	

	<ul style="list-style-type: none"> i. Website Update c. Governance d. Finance <ul style="list-style-type: none"> i. Annual Campaign e. non-board committee updates 8. New Business 9. Meeting Adjournment 	
Public Time	No member of the public spoke. Introductions done at start of meeting.	
New Board Member	<p>Jodi made a motion for Catlin to join the Board. Yves seconded the motion. Unanimously approved.</p> <p><i>Catlin's resume was shared in December with the Board, and she attended an Academic Excellence Committee meeting on Jan 30 and Board meetings on January 9 & February 13.</i></p>	
Consent Agenda	<p>Approval of Minutes March 20, 2023 minutes - Savannah motioned to approve the minutes. Jodi seconded. Unanimously approved.</p> <p>Executive Director Report Vickie has been busy with inquiries. Every day, sometimes a couple a day. Also, there were lots of 8th graders at the open house. They appreciated the orientation and chance to make friends before they start in the fall.</p> <p>Elizabeth has been busy with Jerry on two grants. Community Development Fund has a community center application that is out. One of the CoCreate "plank" members who has been helping advise for CoCreate is working on this with them. The grant is for \$100K - 1M and can be used for community spaces, in this case to fit out the space adjacent to ours into a fully functional community maker space that can be rented and used with the potential for it being a revenue source for the school. The other grant is for an artist-in-residence. This would be with Hans Shepker, who has worked with students in the past. The plan would be to have him here for 3 weeks, with one of them overlapping with the Einbeck students (given he is from Germany).</p>	

The CSI (Comprehensive Support & Improvement) team is coming April 24-25. The plan is to have some Board members speak with them at 11:15 on Tuesday. The CALL survey & self-assessment have already been done.

Audited financials were sent to the Board for review. No comments from the Board.

Regarding the 2023-2024 budget, this is in the works. The following related points were brought up and copies were sent home with the Board to review.

- Budget includes positions supported by grants through the end of FY24. ESSER funds will come to an end at that time.
- The hope is to keep a tech person part-time. Things are being set up so that most can be done remotely which would allow Caleb Atwood to continue working by the hour. Ideally, we would have a tech teacher at some point.
- There is a potential increase in per pupil state funding (to be determined by June).
- There are other grants that come up (e.g. Safe grant helped with the building)
- Budget includes extra lease amount for the new CoCreate space and revenue from the driving school.

The question of teacher workloads came up given current and projected enrollment. The current student/teacher ratio is 18:1. There are 4 advisors with 15 students per advisor. There are additional teachers (e.g. Special Education teacher in training is on temporary leave but will be an advisor; Full time general education teacher is also an advisor), so there is capacity for next year if we have an influx of students. They are both paid with grant funds through SY23-24, but we can hire from there based on enrollment numbers.

Regarding both the audit and the budget. MC2 is in a good financial situation, especially given where we were a year ago, and we do not need to get a bridge loan as we go into the summer.

We have time to plan for people funded under grants. Goal would be to get additional revenue (e.g. CoCreate's plan is to be

	<p>available to the community and also be a source of revenue that would support Jerry's position as steward).</p>	
<p>Finance</p>	<p>Financial Report See notes above in Executive Director comments.</p> <p>Also, Katie requested note on SBW funds and what the non-student activities part breakdown is. Savannah to look into this.</p>	
<p>Committee Updates</p>	<p>Academic Excellence - Did not meet. Cat to try to attend Charter School Summit on Thursday.</p> <p>Development - Website (in progress with AndiSites) and Annual Campaign (letters, lists, and process being worked on with Sara Barrett). Both should be up and running around the next Board meeting.</p> <p>Governance - Did not meet. Diane going to meet with the students, had to reschedule. Recapped for others her work with students. Looking to meet with them again soon.</p> <p>Finance - See notes above regarding the SY23-24 Budget. The one handed out to the Board doesn't include all of the expenses yet. 5 year budget will be similar with a slight increase of about \$2K. Transportation was added to this as we need to consider replacing the vans in the future, especially the older one. This is an addition as we have been doing upkeep with student activities money (which comes from the state) in the past.</p> <p>Chris is working on a breakdown of the student activity register for the next meeting. Savannah is still looking into healthcare benefits. Salaried staff are expected to get a 3% raise for next year. (They did not get one this year, but they did get bonuses last year and we plan to do bonuses again this year out of the ESSER funds.)</p> <p>Non-Board committee updates CoCreate Plank (not a board) - April meeting is this Saturday with the goal of connecting and networking with other maker spaces. Invited 8-10 other maker spaces, so that they can all meet each other and try to collaborate. June meeting will be the lay of the land and CDFA grant with review of a clear budget and business</p>	

	<p>plan for the space, so that it can be fully self-sustaining by the time the ESSER funds run out and can take into account the additional lease for it.</p> <p>Site Council met 2 weeks ago and will meet this week. Sifted through grant projects - clearinghouse for requirement for "Stakeholder input." They vet all of the major grants and publicize in the newsletter for anything that needs input (e.g. ESSER grants and CSI meetings). Next they hope to incubate the Wilderness program like they did for CoCreate.</p>	
New Business	None	
Non-Public Session	None	
	Katie made a motion to adjourn. Savannah seconded. Meeting adjourned at 6:56 pm.	