



Meeting Minutes

May 15, 2023 6:00 PM - 8:00 PM

Onsite at 310 Marlboro Street / Remote Meeting via Zoom video conference

Attendees

Trustees in attendance at MC²: Chris O'Reilly, Jodi Adams, Savannah Drowne, Diane Neilsen, Yves Gakunde (left at 7:11), Catlin McLaughlin

Trustees in attendance by Zoom: Katie Hamon (on zoom due to health)

Administration/School Staff: Sarah Stout (on zoom)

Apologies:

Guests:

Christine Parshall (potential Board member & visiting teacher/presenter to students)

Topics	Discussion	Decision
Call to Order	Called to order at 6:07 pm	
Approval of Agenda	<ol style="list-style-type: none"> 1. Call to order 2. Approval of Agenda 3. Public Time 4. Consent Agenda <ol style="list-style-type: none"> a. Approval of Minutes b. Executive Director Report 5. Finance <ol style="list-style-type: none"> a. Financial Report b. SY23-24 Budget Review c. ADD: QED Contracts: FY24 MC2 Federal Grants Management Contract (QED) & FY24 MC2 Financial Contract (QED) d. ADD: Retention Bonus Proposal 6. Amendment to Articles of Agreement 	

	<ul style="list-style-type: none"> a. Principal Office Information b. Officers and Directors 7. Follow-up from NH Alliance for Public Charter Schools Leadership Summit 8. Committee Updates <ul style="list-style-type: none"> a. Academic Excellence b. Development <ul style="list-style-type: none"> i. Website ii. Annual Campaign c. Governance <ul style="list-style-type: none"> i. JLDBB - Suicide Prevention and Response ii. JFAA - Student Admission iii. JFADB JFABD - Admission of Homeless Students d. Finance e. Non-Board Committee Updates 9. New Business 10. Meeting Adjournment 	
Public Time	No comments from the public.	
Consent Agenda	<p>Approval of Minutes April 17, 2023 minutes - Savannah motioned to approve. Yves Seconded. Approved.</p> <p>Executive Director Report Mentor Recognition Dinner is now June 7th.</p>	
Finance	<p>Financial Report Chris to create additional report to address the local revenue source breakdown.</p> <p>SY23-24 Budget Review Board discussed next year's budget - clarifying questions regarding the fit-out loan, grant funded positions for next year, breakdown of local funds, and the way the lease shows up in the budget (given the multi-year contract, as we pay rent over the 5-year period, the amount noted as owed on that will go down and then jump again when the lease is renewed). Finance Committee to look into policy to address higher solvency rate.</p>	

	<p>Katie made a motion to approve the 23-24 budget. Jodi seconded. Unanimously approved.</p> <hr/> <p>QED Contracts: FY24 MC2 Federal Grants Management Contract (QED) & FY24 MC2 Financial Contract (QED)</p> <p>Board reviewed language in two QED contracts.</p> <p>Katie made a motion to approve the QED contract amounts, with updated language to be added to address termination. Yyes seconded. Unanimously approved.</p> <p>Retention Bonus Proposal Board reviewed proposal which would be funded through ESSER grants.</p> <p>Jodi made a motion to accept the retention bonus proposal that is ESSER grant funded, including Chris. Savannah seconded. Chris abstained. Unanimously approved.</p>	<p>Katie to send language to Chris regarding payment and transfer of records to clean up these agreements before signing.</p>
<p>Amendment to Articles of Agreement</p>	<p>Secretary of State’s Office Information for MC2 To update, we have to hold a meeting for the purpose of making these changes and the following amendments have to be approved by a majority vote.</p> <ul style="list-style-type: none"> 1) Change the Principal Office Information (our street address) to: 310 Marlboro Street, #115 Keene NH 03431 2) Change Officers and Directors (previously Kim, Dawna, Jodi, Susan & Amanda) to: Chris O’Reilly, Executive Director Diane Neilsen, Chair Savannah Drowne, Vice Chair & Treasurer Kathleen (Katie) M. Hamon, Secretary 3) Business Email Address to remain: ceo@mc2school.org Phone Number to change to 603-283-0844 <p>Yves made a motion to approve. Jodi seconded. Unanimously approved.</p>	

<p>NH Alliance for Public Charter Schools Leadership Summit</p>	<p>Catlin was able to attend the Summit and brought up two main points from her conversations: having a strategic plan and CSI designation based on a 4-year graduation rate.</p> <p>A 5-year strategic plan for schools was discussed. This could include things like a MakerSpace, Adult Education, and any potential for setting aside money to purchase (versus lease) space.</p> <p><i>Jodi noted that every committee folder holds the committee goals for MC2 and we have a strategic plan that is updated yearly.</i></p> <p>Catlin sat with Kreiva Academy, whose CSI status is also based on accepting students who have not been successful in public high schools (specifically in the Manchester area). They are working with Tal Bayer, who was their former head of school and understands that accepting students without credit from previous schools means they will not be on a 4-year graduation trajectory.</p> <p><i>It was noted, as in previous conversations, that MC2 is doing well and anticipates a charter renewal in 2025 (regardless of the CSI designation) so that we can continue to accept students who need alternative pathways. Jodi also commented that when MC2's Manchester campus closed, a number of students and a couple of teachers went to Kreiva, so we have a relationship with them already.</i></p> <p>Chris said he has talked with Tal about this, but the issue is that (while we are doing well serving our students) we are never going to meet the 4-year graduation rate (based on the mission of our school), so how fair is it for us to have to display a report and link that leads to statistics on schools in NH where for one year we were listed as having a 4-year graduation rate of 0%, with no context. The goal would be to find a different way that we can present this information to the public, such as with a disclaimer/context/explanation that validates the work we do and our students' success, regardless of the federal requirement that triggers this.</p>	
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Committee Updates	<p>Academic Excellence - Did not meet - but some members met with CSI team, as noted in the ED report.</p> <p>Development - Website - Board to send short bios and photos to be included before launch this spring. Annual Campaign - \$55 from paypal has come in since the letters went out. We also noted the plan for the Board to address large donations and quickly turn-around thank you notes.</p> <p>Governance - JLDBB - Suicide Prevention and Response JFAA - Student Admission JFADB - Admission of Homeless Students</p> <p>Katie made a motion to accept policies as amended. Savannah seconded. Unanimously approved.</p> <p>Finance - Budget discussed above.</p> <p>Non-Board committee updates No comments shared at this time.</p>	Board members to send photos/bios to Katie to include on new website.
New Business	None	
Non-Public Session	None	
	Savannah made a motion to adjourn. Jodi seconded. Meeting adjourned at 7:58 pm.	