



**Meeting Minutes**

June 20, 2020 6:00 - 8:00 PM  
Remote Meeting via phone.

***Attendees***

Trustees in attendance at MC<sup>2</sup>: None (due to stay at home orders)

Trustees in attendance by phone: Jodi Adams, Kim Carter, Joy Sabolevski, Susan Dreyer-Leon, Adam Johnston (6:18-6:48)

Administration: Chris O'Reilly, Maggie Correia-Foster, Elizabeth Cardine, John Sabolevski

Apologies: Adam Johnston

Guests: Sherry Gagnon, Deb Snyder

***Agenda***

Topics	Discussion	Decision
Call to Order	Called to Order at 6:05	
Agenda Review	Added to agenda to acceptance of Board Resignation	
Public Comment	No public comments	

Approval of Minutes	<p>Review of Board Meeting Minutes for June 15. Joy moves to approve. Seconded by Kim.</p> <p>Review of July 1, 2020 minutes Kim moves to approve. Seconded by Joy.</p>	<p>Minutes approved by unanimous roll call vote</p> <p>Minutes approved by unanimous roll call vote</p>
Acceptance of Board Resignation	<p>Acceptance with gratitude and appreciation for his service, the resignation from John Griffin from the Board effective July 31. Moved by Joy seconded by Kim</p>	<p>Approved by unanimous roll call vote</p>
School Leader and CEO Updates	<p><b>Manchester Campus School Leader Report</b></p> <p>The Board reviewed the campus report.</p> <p><b>Monadnock Campus School Leader Report:</b></p> <p>The Board reviewed the Monadnock Campus School Leader Report.</p> <p><b>CEO Report</b></p> <p>The Board reviewed the CEO Report</p> <p>Great news that the Monadnock Campus received a full 5 year charter renewal at the July 9th Board meeting.</p> <p>We had some discussion about the “corrective action” letter that came from the NH Board of Education following our successful Charter renewal for Monadnock. Our renewal was not conditional, so the letter came as a surprise. We have sent a response questioning the use of the phrase “corrective action” given that there were no clear violations or corrective action cited either in the letter or in our reapproval meeting at the board. It was more in the line of recommendations, which we were given 14 days to address. We have requested a review of this process and an</p>	

	<p>extension of the time frame, since most of the items listed are already items that we are working on.</p> <p><b>Motion</b>  The Board supports the request for clarification in response to charter renewal follow up action items that arrived titled “Corrective Action Plan” from Jane Waterhouse, Charter School administrator at the NH DOE. Our understanding following the board meeting is that there were no corrective actions issued by the State Board, and MC2 Mondanock’s Charter was unconditionally renewed. In addition, the board supports the concern that only 14 days were given to address these recommendations, which is not sufficient time to take appropriate action.</p> <p>Moved by Kim, seconded by Joy</p>	<p>Approved by unanimous roll call vote</p>
<p>Financial Report</p>	<ul style="list-style-type: none"> <li>● Federal Grants Management</li> </ul> <p>Motion to contract with the QED Foundation to handle Federal Grants Management, compliance management, and reporting for MC2.</p> <p>Moved by Joy, seconded by Jodi</p>	<p>Approved by roll call vote with Susan and Kim recusing themselves.</p>
<p>Old Business</p>	<ul style="list-style-type: none"> <li>● COVID-19 <ul style="list-style-type: none"> <li>○ Reopening Schools</li> <li>○</li> </ul> </li> <li>● Academic Excellence proposed starting in remote learning for the summer trimester July 27 2020 and engaging stakeholders through committees to review guidance and establish guidelines for reopening, incorporating state guidance.</li> <li>● The Board will work on drafting communications to families regarding the first fall trimester and the processes for stakeholder engagement in determining policies for safe reopening at each location. Joy will also help to coordinate an ad hoc reopening committee to begin work on planning for reopening at both locations.</li> </ul>	

New Business	<ul style="list-style-type: none"> <li>● Board retreat <ul style="list-style-type: none"> <li>○ Jodi will send out a poll to Board members to select a date for a 2020 Board retreat</li> </ul> </li>   <li>● Kim moved that with appreciation we accept the resignation of Susan Dreyer Leon effective July 31st. Seconded by Kim</li> </ul>	Approved by roll call vote with Susan recusing herself.
Policies	<ul style="list-style-type: none"> <li>● EF Food Service Management, revision, first reading</li> </ul> <p>Joy moved that we accept the revision to the EF Food Service management policy. Seconded by Kim.</p>	Approved by unanimous roll call vote
Committee Updates	<ul style="list-style-type: none"> <li>● Academic Excellence Did not meet</li>   <li>● Development <ul style="list-style-type: none"> <li>○ The committee has not met</li> </ul> </li>   <li>● Governance</li> </ul> <p>Looking for prospective board members, we were looking for folks with legal, finance and marketing background. Interested folks can contact Joy. The process for joining the board has not changed. Attend 3 meetings, send a resume to the governance committee and have a conversation with them and they take it from them.</p> <ul style="list-style-type: none"> <li>● Finance <p>There was an error in the FY21 budget around revenue. The committee identified how that will be addressed and it should not be a reason for concern.</p> </li>   <li>● Succession Planning Committee Did not meet</li> </ul>	
Other	Recognition that Kim has “retired” as our Chief Academic Officer and we’re happy to have her continue on as a Board member. We cannot really express our gratitude and admiration enough.	

Meeting Adjournment	Joy moved to adjourn meeting at 7:43 PM	
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