



Board Meeting Meeting Minutes

July 6, 2015 6 pm – 8 pm
 Antioch University New England
 40 Avon St, Keene, NH 03431

Attendees

Trustees in attendance at MC²: Kim Carter, Steve Coughlan, Marcea Gustafson, Darlene Simmons, Sarah Browning (at 6:20 pm)

Administration in attendance by phone: Eddie Marceau

Administration: Elizabeth Cardine, Chris O'Reilly

Apologies: Jim DeStefano

Guests:

Agenda

Topics	Discussion	Action Items
Call to Order	Ms. Carter called the meeting to order at 6:07 pm	
Agenda Review	Review of agenda. Add Business Manager and Finance for discussion; add Rogers Street Facility for discussion.	
Public Comment	None.	
Student Time	None.	
Business Manager/Financial	Ms. Scribner has decided to decline the position of Business Manager. Kim will talk with D'Allesio to see if they will take on new clients. DS will reach out to a couple of other potential candidates. Discussion of internal controls.	
Rogers Street Facility	Discussion of concerns with tenant across the hall from the school. Facility Manager has been notified of concerns. Eddie to reach out to landlord and police to follow up and ensure safety of students.	
Governance: Decision Making Processes a.Shared b.Campus-specific	Discussion of intersecting rights and responsibilities with consequences of behaviors. Review of governance council and encouraging participation to increase involvement of students and parents. Discussion of roles and interactions of board, site leaders and partners at both campuses. What kinds of things involve decisions that might be campus specific or over whole charter school? Board and staff listed numerous ideas for discussion and then designated them as "site specific" or "charter school overall". Some items might connect on multiple levels and/or progress from campus to charter. Elizabeth to scribe discussion and notes and share with board.	
Future Meeting Dates	7/27 10:30- 12:30 Manchester 8/3 6-8 pm Keene 8/24 10 – Noon Manchester 9/14 6-8 pm Keene 9/28 10 – Noon Manchester Retreat 8/20 9 am – 4 pm Location to be determined	
	Meeting adjourned at 8:03 p.m.	Motion to adjourn by Darlene. Second by Marcea.
	Minutes recorded by D. Simmons	

