



Board Meeting Meeting Minutes

July 27, 2015 10 am – Noon

MC2, 60 Rogers St, Unit 203 Manchester, NH 03103

Attendees

Trustees in attendance at MC²: Kim Carter, Steve Coughlan, Jim DeStefano, Marcea Gustafson, Darlene Simmons, Sarah Browning

Trustees in attendance by phone:

Administration/Staff: Eddie Marceau, Chris O'Reilly, Amy Knight, Elizabeth Cardine

Apologies:

Guest:

Agenda

Topics	Discussion	Action Items
Call to Order	Ms. Carter called the meeting to order at 10:08 am	
Agenda Review	Review of agenda. Add 6/22/15 minutes for review/approval.	
Public Comment	None.	
Student Time	None.	
Approval of Minutes	<p>May 18, 2015 minutes reviewed and approved.</p> <p>June 22, 2015 minutes reviewed. Discussion and minor corrections noted. Darlene will make corrections.</p> <p>July 6, 2015 minutes reviewed and approved.</p> <p>Elizabeth and Marcea joined meeting in progress.</p>	<p>Motion J. DeStefano to approve minutes of 5/18/15. Second by S. Coughlan. Unanimously approved.</p> <p>Motion J. DeStefano to approve minutes of 6/22/15 as amended. Second by S. Browning. Unanimously approved.</p> <p>Motion S. Browning to approve minutes of 7/6/15. Second by D. Simmons. Unanimously approved.</p>

Manchester Campus School Leader Report	<p>Eddie reviewed his report including recent guests, attendance and demographics. Additional discussion of transportation issues for students. S. Coughlan will draft a letter to families outlining the transportation options and expectations.</p> <p>Discussion of facility issues.</p>	
Monadnock Campus Coordinator Report	<p>Chris reviewed his report including admissions, hiring status and the facility. Also discussed the advisory committee work relating to fundraising, wellness and community connections. Planning pot luck dinner for end of August to gather students and families.</p>	
CEO Report	<p>Discussion TCTEF (Thoughtful Classroom Teacher Effectiveness Framework) work – Eddie, Conor, Chris, and Elizabeth worked with TCTEF Trainer Dean Auriemma focusing on the observation and evaluation applications of the framework. Feedback from Dean (TCTEF Trainer) was how wonderfully creative and thoughtful our kids are and how inspirational our model is. He has already donated time and travel to work with us, and is committed to helping us fully operationalize MC2.</p> <p>Discussion of attendance, staff policy on paid time off, and board members planning visits to the school to talk with kids. Kim is talking with another potential candidate for bookkeeping services.</p> <p>Also discussed continued follow up on HISET (new graduation equivalency diploma) for older students.</p>	
Financial Report	<p>Reviewed financial reports for June 2015.</p>	
Old Business – New Business	<p>Cancelled Board Retreat Day for 8/20/15; will find a date that works for all board members and staff.</p>	

	<p>Add admission process and Accelerated Path for discussion at future meeting.</p> <p>Discussed Trustee Terms and discrepancy between by-laws and charter. Consensus of board is to continue with 3-year terms as outlined in by-laws. S. Coughlan will draft a letter with amended charter language to review and vote on at next board meeting.</p> <p>Discussed Conflict Resolution Policy – plan to discuss at future meeting. Add QED charge rates to agenda for 8/3 work session.</p>	
Future Meeting Dates	<p>8/3 6-8 pm Keene</p> <p>8/24 10 – Noon Manchester</p> <p>9/14 6-8 pm Keene</p> <p>9/28 10 – Noon Manchester</p>	
	Meeting adjourned at 11:58 a.m.	Motion to adjourn by K. Carter. Second by D. Simmons.
	Minutes recorded by D. Simmons	