



Public Hearing & Board Meeting Meeting Minutes

June 8, 2015 6 – 8 pm
 Antioch University New England
 40 Avon St, Keene, NH 03431

Attendees

Trustees in attendance at MC²: Kim Carter, Steve Coughlan, Jim DeStefano, Marcea Gustafson
Trustees in attendance by phone: Darlene Simmons
Administration: Elizabeth Cardine, Chris O'Reilly
Apologies: Sarah Browning;
Guests: Frank Denato, parent; Jerry Kuhn, community partner

Agenda

Topics	Discussion	Action Items
Public Hearing		
Call to Order	Ms. Carter called the Public Hearing to order at 6:16 pm.	
	Review and discussion of 3 gifts to MC2. 1. \$10,000 CMH Foundation 2. \$6,000 New England League of Innovative Schools/Personalized Learning Next Gen Grant 3. \$5,000 New Hampshire Charitable Foundation/Piscataqua Region	Motion J. DeStefano to accept the \$10,000 Grant from CMH Foundation with gratitude. M. Gustafson, second. Approved unanimously. Motion D. Simmons to accept the \$6,000 Grant from New England League of Innovative Schools/Personalized Learning Next Gen Grant with gratitude. J. DeStefano, second. Approved unanimously. Motion M. Gustafson to accept the \$5,000 Grant from New Hampshire Charitable Foundation/Piscataqua Region with gratitude. D. Simmons, second. Approved unanimously.
	Public Hearing adjourned at 6:22 p.m Minutes recorded by D. Simmons	Motion J. DeStefano to adjourn public hearing. Second D. Simmons. Unanimously approved.
Board Meeting		
Call to Order	Ms. Carter called the meeting to order at 6:24 pm.	
Agenda Review	No additional items.	
Public Comment	We welcome the parents and community partners. Add Frank Donato to mailing list for board meeting materials. No public comment.	
Student Time	None.	

New Business	HealthTrust Participation resolutions. Discussion of participation agreement and resolution to designate authorized signatory.	Motion S. Coughlan to authorize Kim Carter, Chair/CEO to sign and execute the HealthTrust Participation Agreement. S. Coughlan, second. Approved unanimously.
Facility Update – Monadnock	Discussion of 3 properties in Keene. There were significant issues with the first property that was reviewed so two others are being evaluated. Consideration of space, lease costs, fit-out time and costs. A team of board and administrators will review the properties along with help from Lance Whitehead and John Griffin.	
Meeting Dates	Continue to meet 1st Monday evening in Keene and 3rd Monday morning in Manchester. 6/22 10-Noon Manchester 7/6 6-8 pm Keene 7/27 10:30- 12:30 Manchester 8/3 6-8 pm Keene 8/24 10 – Noon Manchester 9/14 6-8 pm Keene 9/28 10 – Noon Manchester Retreat 8/20 9 am – 4 pm Location to be determined	.
Governance and Board Development	Business Administrator Position – interviewed a candidate, looks very promising. Position to be shared between two campuses. Discussion of Board Development. Elizabeth reported that she has been speaking with potential candidates in Keene. Need parents, ex-parents of grads. Recent legislative activity for charter school funding – encourage board, staff and parents to contact local representatives. There have been additional staffing changes in Manchester based on budget and enrollment.	
Marketing/Enrollment	Manchester Enrollment. 60 enrolled; continue to interview and have potential students visit. Keene – 29 confirmed and accepted; 14 in application process; 7 new inquiries. Target is 75 to meet budget. Elizabeth is data mining donations of money and time using a spreadsheet. Manchester Advisory group first meeting went well; will setup additional meetings and communications. Plan is to meet quarterly and request specific tasks and create an action plan.	
	Next Meeting is Work Session – June 22 nd Manchester; then July 6 Keene. Meeting adjourned at 7:54 p.m Minutes recorded by D. Simmons	