



November 14, 2014 9 am – 3 PM  
 MC2, 60 Rogers St, Unit 203 Manchester, NH 03104

**Attendees**

Trustees in attendance at MC<sup>2</sup>: Steve Coughlan, CJ Hebert, Darlene Simmons, Jim DeStefano, Sarah Browning  
Trustees in attendance by phone: Elizabeth Cardine  
Administration: Kim Carter, Ed Marceau  
Apologies: Susan  
Guest:

**Agenda**

Topics	Discussion	Decision
Call to Order	Mr. Coughlan called the meeting to order at 9:07 am	
Agenda Review	Minutes for 10/29 moved to next meeting.	
Public Comment	None.	
Student Time	None.	
Approval of Minutes	Minutes of 10/6/14 meeting discussed.	Motion to approve minutes from 10/6/14 meeting; CJ second. 4 approved; one abstention.
School Leader Report	<p>Currently 62 students with on-going admissions interviews and applicants. There are a few students who have not been attending consistently. There have been some recent visitors, 12 folks from Morocco visited and had live French translation. Feedback was that the model is quite different from their country but they seemed to understand who we were trying to serve. Recent Treks include Dyn, and the Dyn programming competition; the Lincoln movie and reenactment, Cabot School in Vermont, Tilt Factor video game design company housed at Dartmouth College. College visits to Amherst College.</p> <p>Working with Kate from NextGen grant around behavior management process, career path preparation and building life skills. She will be meeting with staff around instructional coaching and best practices.</p> <p>Focusing on retention with current students and reviewing orientation process and follow up with families and students.</p> <p>Internships – B completed interned at the World Affairs Council and completed a full update to their Website. C had an internship at Granite State Forward. Updating Twitter. 2 Students are currently interning at Thriftys rock and roll museum with Fred Bramante. B is interning at Seresc working with Cullinary department. A couple of students are working in food service at MSD; one is at Polaris working with younger students; 2 students are at Michael’s school of hair design. Another student is interning with the Manchester Monarchs. Students also volunteered at New Horizons and there were discussion of potential internships working with their green house. Skymap games in MASS is interested in a partnership and has met with the students interested in video game design and SNHU. Also working to set up internships with Honda.</p>	

	<p>incredibly helpful, but too expensive without the grant. Completely in line with MC2 model, but in a more intense and direct process. Case management beyond goal setting and connecting students to community resources and transitioning into adulthood.</p> <p>2 students have completed their gateways recently. Hoping to have more by end of quarter.</p> <p>Cleaning – instituted a new approach with staff being responsible along with students for their space; but continuing to have issues with cleaning services. Pay about \$3500 per month. 5 nights per week bathrooms and kitchen cleaned. One night per week full cleaning – not done well. Jim and CJ will explore a couple of alternative avenues.</p> <p>15 IEPs and 6 504s. MSD has hired 2 people; both with learning disability and emotional specialties. There has been good communication with these two staff people. There are still some students who may need more services and continue to work with MSD to ensure the best possible learning opportunities for our students.</p> <p>CA trek is still a goal for students; refocusing attention to trying to raise funds. Goal is \$6K; currently at \$500.</p>	
<p>Monadnock Campus Report</p>	<p>Elizabeth gave us a general update on the Monadnock campus. The State Board of Education has not met to approve the Monadnock campus. The Commissioner is bringing a letter to the State Board of Education including the request for the startup grant request on Monday 11/17.</p> <p>Team is continuing to work with an architect on a volunteer basis to review a potential location site. Also working with a person who is strong in fundraising in Monadnock area. Also working with internship mentors and entrepreneurs.</p> <p>The MC2 approved charter is to establish multiple pathways based on enrollment around the state at multiple sites. Charter was not site specific. There is strong need and support in the Monadnock area.</p> <p>Also started drafting budgets based on different enrollment levels and writing grants. Strong partnership with Surry Charter School and parents. Looking at different ways to supplement staffing including Americorps, retired teachers and work study through Keene State College.</p>	
<p>CEO Report</p>	<p>Kim discussed the NexGen grant process. Next deadline is Dec 9<sup>th</sup>; then we'll know if we are in the grant. NexGen will be visiting school on Tuesday 11/25 from 9 am – Noon. They would like to meet with board members, staff and students. Steve, CJ, Sarah and Jim agreed to be there. NexGen is looking at personalization competency based learning models. The grant would allow continued coaching from Kate for a full day per week and \$25,000 to support the school's education. They work in collaboration with theGreatSchools partnership. They will then provide a list of questions that will need to be included in final grant submission.</p> <p>Continuing discussions with the Director at clinical site at Antioch to have interns work with our students.</p> <p>Title I – submitted application in Sept; have approval for money can be used to cover current staff salary. State requirements for qualification and HQT for positions funded. And provides</p>	

	<p>INACOL conference focusing on online and blended learning including personalization and competency based education. Kim and Elizabeth presented the MC2 model. NHDOE Deputy Commissioner, Paul Leather recognized MC2's learning model when asked a question about how NH reconciles the public school's use of calendar and grade based cohorts.</p> <p>Digital Promise, a non profit, federal legislated organization with a mission to infuse technology into learning to improve nations education system – run league of innovative schools 57 dist around country; 27 folks in attendance.</p>	
Financial Report	<p>Review and discussion of audit report and lease clause. Kim sent charter school law to auditor for review. Audit now refers to Ed statute as requested. Will need correction of term "Foundation" to MC2. The board understands the importance of management discussion and intends to provide that in the next audit.</p> <p>Review and discussion of financial reports.</p> <p>Discussion of CEO role in consideration of budget. Proposal by Kim to resign as CEO. Further discussion of adding Kim to the board and how we can best facilitate goals and strategic planning with a working board. Long term goal is to have paid CEO position.</p>	<p>Motion: D. Simmons to approve Audit with correction of term "Foundation" when referring to MC2. Second: S. Browning All Approved.</p>
Policies	<p>Discussion of School Lunch Policy EF.</p>	<p>Motion: J. DeStefano to approve Food Service Management Policy EF with edits as amended. Second: CJ. Hebert All Approved.</p>
	<p>Meeting adjourned at 2:30PM</p>	<p>Motion: to adjourn: Jim DeStefano Second: CJ Hebert All Approved.</p>
	<p>Minutes recorded by Darlene Simmons</p>	