



**Meeting Minutes**

September 2, 2014 10:00 AM – 12:00 PM  
 MC2, 60 Rogers St, Manchester, NH 03104

**Attendees**

Trustees in attendance at MC<sup>2</sup>: Steve Coughlan, CJ Hebert, Darlene Simmons, Jim DeStefano,  
Trustees in attendance by phone: Susan Dryer Leon  
Administration: Kim Carter, Ed Marceau; Elizabeth Cardine (by phone)  
Apologies: Sarah Browning  
Guest:

**Agenda**

Topics	Discussion	Decision
Call to Order	Mr. Coughlan called the meeting to order at 10:06 am	
Agenda Review	No changes.	
Public Comment	None.	
Student Time	None.	
Approval of Minutes	8/4/2014 Board Meeting. Spelling corrections to be made.	Motion: CJ. Hebert to approve Minutes from August 4, 2014. Second: D.Simmons. All Approved.
Monadnock Advisory Committee	Elizabeth provided an update on the Monadnock committee. Great meeting on July 2 and now meeting twice a month – 1 <sup>st</sup> Thursday and 3 <sup>rd</sup> Tuesday of every month. Created a list of people to ask for support in their community. Continue to review facilities.  Working with Project Foundry, an online tool to replace Digital Portfolios.  Elizabeth provided a report – startup grant request sent in with letters of support. Met with some to look at potential of shared facility with Antioch and River Valley Community College to establish collaborative efforts going forward. Met with SAU #29 Asst. Supt's to build relationships as the preparation continues. Meet twice per month and trying to expand their circle to others. Also working on website to distinguish it from MC2 Manchester.	
School Leader Report	Eddie provided a status update of enrollment and attendance. Over last month, established some additional internship and partnership opportunities. Plan for October with SEE Science center. Staff and board submitted many additional opportunities for internships for students.  Recruitment efforts continue; went to visit all middle and HS in Manchester. Delivered information packets. Attended events outside of school to recruit students as well. Need to continue increasing visibility at Manchester events. Were on Manchester	

	<p>television with call/answer session. Will look into putting taped interview on our website.</p> <p>Jim O’Connell and a Polaris Charter School staff person were recent panelists for Gateways. Gateways are the number one way to get the message out.</p> <p>CJ discussed recruitment efforts and the need to really push for more students. Would like to get more board, staff and students engaged in efforts. Discussion of possible strategies and importance of gateways and highlighting student work.</p> <p>Discussion of social media and new form through twitter to target different audiences.</p>	
CEO Report	<p>Kim has heard from charter school office that grant proposal for MC2 Monadnock is in review and we will hear within few weeks. It is being reviewed by commissioner as well. Letter of support was very strong. Important to continue positive communications about charter schools.</p> <p>Discussion of hearing on 9/10/2014 about special education and charter schools.</p> <p>Kim has been reviewing financials and budget to monitor revenues/funding. Looking carefully at budget to evaluate future costs.</p> <p>Also looking at google analytics and traffic on website – MC2 is gaining a lot of national attention. In August there were 2200 hits on website and wiki. Evidence that there is interest and need to prove model is worthwhile.</p> <p>Continuing discussions about a collaboration/partnership with See Science Center including the tilt factor game design and research center at Dartmouth College. Interested in how games can improve learning.</p> <p>Trust Challenge – working with Antioch for digital safety and privacy to apply for funds to build out our eco-system of learning. Grant application due 11/3/14.</p> <p>3 grants are currently in play – charter startup; trust challenge grant; and Next Gen learning grant.</p> <p>Discussion of role of part-time Bus manager and recruitment of CEO.</p> <p>Accountability Report has been submitted. DOE25 was due September 1<sup>st</sup> and Business Manager and auditors are working on it.</p> <p>Discussion of HB435 – a study committee is examining funding to public charter school on September 23<sup>rd</sup> or October 1<sup>st</sup>.</p>	
Policies	<p>School Lunch Policy EF</p> <p>\$375 outstanding since July 1<sup>st</sup>. Currently provide 10-15 lunches</p>	

	<p>per day. Policy will be communicated to community and limit the schools liability for bad debt. Previous fiscal year wrote off approx. \$500.</p> <p>Discussed limit to allow kids to be in arrears; suggestion of \$30 limit (roughly 2 weeks) and if over limit will be offered default lunch until caught up.</p> <p>Policy will be drafted with \$30 as limit and a default lunch will be provided and the cost will be added to the arrears.</p> <p>Policy to be drafted for discussion and adoption at next months meeting.</p>	
	Discussion of voucher bill; and recent supreme court decision.	
	Discussion of recruitment committee meetings.	
	Meeting adjourned at 11:45 am.	<p>Motion: C.J. Hebert to approve Minutes from August 4, 2014.</p> <p>Second: D.Simmons.</p> <p>All Approved.</p>
	Minutes recorded by Darlene Simmons	

Next board meeting Oct 6, 2014 10 - Noon.