



Meeting Minutes

May 5, 2014 10:50 AM – 12:00 PM

MC2, 60 Rogers St, Manchester, NH 03104

Attendees

Trustees in attendance at MC²: Steve Coughlan, Jim DeStefano, CJ Hebert, Darlene Simmons

Trustees in attendance by phone: Susan Dreyer-Leon (family business), Biddy Irwin

Administration: Kim Carter, Eddie Marceau, Jay Mattia, Elizabeth Cardine

Apologies:

Guest: Marcea Gustafson, Sarah Browning

Agenda

| Topics | Discussion | Decision |
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| Call to Order | Mr. Coughlan called the meeting to order at 10:50 AM | |
| Agenda Review | There were no additions to the agenda. | |
| Public Comment | None | |
| Student Time | Students presented at Legislative Breakfast Open House. | |
| Nomination | Nomination of Sarah Browning. Positive discussion of support for Sarah, her experience and skills will be a great addition to the board. | Motion: to approve nomination of Sarah Browning; C. Hebert. Second J. DeStefano. Approved. All in favor. |
| Approval of Minutes | Discussion of March minutes with some edits/updates. The Board discussed and reviewed the minutes for the Board meeting on 4/7/14. Spelling corrections were noted and made to the draft minutes. Approval of March and April minutes postponed until June meeting following corrections to draft minutes. | . |
| School Leader Report | Eddie presented the school leader's report, including demographics and attendance updates. Colin completed his Gateway and scored Exemplary. Eddie and Jay attended more Chamber of Commerce events and were able to set up more speakers for student Career Day presentations. Jay has been working on more internship opportunity programs through CHAD at Dartmouth. Eddie is still attending the National Institute on School Leadership. | |

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| | <p>National School Lunch review went very well. The Knowledge Works visit on April 30th was a rewarding visit for all.</p> <p>Fundraising through the Razoo initiative continues. Upcoming events for fundraising include a Fishing trek the end of May; looking at 2015 for the next civil war trek to Antietam; school visits to High Tech High in CA. Also exploring another site, Gofundme, for a citizenship project and bus pass project.</p> <p>There is an internship possibility with MSD School Lunch program; Jay is currently working with the MSD Food Services Director. One student is very interested in this. There are many different learning possibilities—including marketing, food service, and technology. Jay added that in the past week we've been getting food from Bakersville school and the coordinator is interested in internships with accounting and food service.</p> <p>Wellness Report – There was a discussion about the wellness policy and how it is being incorporated into the curriculum. Students have been working off-site on gardening and chemistry of cooking to include a science component. Students incorporate learning as they develop a business plan about making smoothies; and include a mathematics component for food and nutrition. MC2 now has an entrepreneurship “snack shack” that is fully compliant with the policy. Teachers are minimizing the use of foods as rewards; and instead have been implementing physical activity and healthy lifestyles.</p> <p>Eddie is going to visit North Country Charter Academy to learn how they've implemented a program for the overage, under-credited student population.</p> <p>Governance Council Meetings will begin after elections are complete.</p> | |
| CEO Report | <p>Kim has been quite involved in the recent site visits to MC2, including the Federal Department of Education, and Knowledge Works. There has been great national recognition and attention from these visits. Kim is working with the administrative team to evaluate our academic rigor and progress around documentation.</p> | |
| Financial Report | <p>Board reviewed and discussed financials placed in dropbox.</p> | |

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| MC2 Monadnock Campus Advisory Committee | <p>Planning day long event in July to review past year of meetings and goal setting for next year. Still in holding pattern with collaborators in Keene SD and Monadnock college and Antioch. They are continuing to meet with Surry Village Charter; their school leader has been attending meetings as well as some parents from Surry. A draft business plan and will be sent to the board soon. Continue to build relationships and funding potential through local organizations.</p> | |
| Policies | <p>School Lunch – Evaluating on-line software to manage billing and payment for school lunch. There is currently over \$750 in outstanding debt, in some cases for students who’ve left. The school is not allowed to carry it over at end of fiscal year. Need policy to address limits on how much can be owed before shut off and how to collect.</p> <p>Darlene will research policy for addressing this. They will request input from families at this week’s family meeting.</p> <p>NH DOE has revised the NH School Minimum Standards. The Policy Committee will meet to compare and review current policies and determine other policies that we need to have. School Leader and CEO will also review to ensure that current competency model meets policy guidelines and regulations.</p> | |
| Calendar/Scheduling | <p>Board Meetings: June 3rd – Tuesday July 7th August 4th September 2nd - Tuesday October 6th November 10th December 1st</p> <p>Retreat Work Session: Steve will send out email again for scheduling for late May, early June.</p> <p>May need to alternate to some early evening meetings to include the Monadnock group. Will be discussed at July Monadnock committee meeting.</p> | |

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| Adjournment | Chair adjourned the meeting adjourned at 11:50 PM | |
| | Minutes recorded by Darlene Simmons | |